

**Project Status Report**



**Project Name:** Susan Ice Store

**Department:**

**Focus Area:**

**Product/Process:**



**Prepared By:**

|  |  |
| --- | --- |
| **Document Owner(s)** | **Project/Organization Role** |
| Ban Adrian Daggao | Project Manager |
| Rhodney Francis Potoza | Project Developer |
| Leonard Potian | Project Developer |
| Nelaine Kriscel Valdez | Project Developer |

**Project Status Report Version Control**

|  |  |  |  |
| --- | --- | --- | --- |
| **Version** | **Date** | **Author** | **Change Description** |
| 1.0 | 09/24/2016 | Ban Adrian Daggao | This is the first document for the project no changes has been done. |
| 1.1 | 10/05/2016 | Ban Adrian Daggao | This is the second status report included here is the deliverables for third week. |
| 1.2 | 10/12/2016 | Ban Adrian Dagga | This is the third status report we need to submit FDD and SRSC |
| 1.3 | 1/12/2017 | Ban Adrian Daggao | This report is to discuss every plan for the actual development of the proposed system |

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# PROJECT STATUS REPORT PURPOSE

The report is to show that we need to submit FDD and SRSC and to show what we have been doing since last meeting



# PROJECT STATUS REPORT TEMPLATE

## Project Status Report Details

* This is the third status report where FDD and SRSC are being submitted for the project
  + The project or system that we are making is a website with ordering system and inventory system.
  + The deliverables for the last period is Chapter 2 which is the business case of the client.

## Project Status Report Template

|  |  |  |
| --- | --- | --- |
| Project Name | | |
| Prepared By:  Ban Adrian Daggao | Date:  1/12/2017 | Reporting Period:  1/11/2017 to 1/16/2017 |
| Project Overall Status:  We are now starting to develop the proposed system. | | |
| Project Summary:  All papers and documents during sysadd1 and sysadd2 had been submitted to github. | | |
| **Milestone Deliverables performance reporting over last period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | Milestone 1 | | | | | * Chapter 1 | 09/28/2016 | 100% |  | | * Status Report1 | 09/28/2016 | 80% | Behind Schedule | | * Adviser Form | 09/28/2016 | 100% | Behind Schedule | | | |
| **Milestone Deliverables scheduled for completion over next period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | Milestone 2 | | | | | * SWOT analysis | 10/05/2016 | 100% |  | | * Business case | 10/05/2016 | 90% |  |   **Milestone Deliverables scheduled for completion over next period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | Milestone 3 | | | | | * FDD | 10/12/2016 | 100% |  | | * SRSC | 10/12/2016 | 80% |  |   **Milestone Deliverables scheduled for completion over next period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | Milestone 4 | | | | | * Status Report for CSPROJ | 1/16/2016 | 100% |  | | * Submit all papers and documents during sysadd1 and sysadd2 | 10/12/2016 | 100% |  | | | |
| **Project impact of milestone success or failure for project remainder**   |  |  | | --- | --- | | We did not change anything this week | These deliverables have impact on the project because if we failed to comply this documents that needed for this week will be added for the next report and if this happen there will be delays | | | |
| **Project Risk Management Status**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Risk and Description** | **Risk Chance** | **Risk Impact** | **Risk Priority** | **Change from Last Review** | |  |  |  |  |  | | | |
| **Project Issue Management Status**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Issue and Description** | **Project Impact** | **Target Due Date** | **Issue Status** | **Issue Resolution** | | * We did not encounter any issue this week |  |  |  |  | | | |
| **Project Recommendations**   |  | | --- | | * The project will be completed on time and on budget furthermore the project deliverable will be completed within acceptable quality levels and scope change request is being manage successfully. | | | |
| **Objectives for Next Project Status Review**   |  | | --- | | The objective for next week is to finish everything early so that if there are any changes we will not rush anything and submit all requirements on time. | | | |
| **Related Project Information**   |  | | --- | | * All the issues that we encountered is now closed and all the deliverables that is needed is all submitted and we are now waiting for the next information. | | | |



# PROJECT STATUS REPORT APPROVALS

**Prepared by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Manager

**Approved by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Advisor



# APPENDICES

## Document Guidelines

## Project Status Report Sections Omitted

